



# **Alcohol, Tobacco and Drugs Policy**

### Introduction

All OLIS students need to be able to make safe, healthy and responsible decisions regarding drugs (both legal and illegal) alcohol and tobacco.

### Key Points

- OLIS students must not bring in, be in possession of, use or supply alcohol or drugs. Students will be given the opportunity through PSHE sessions to explore the harmful effects of alcohol and drugs.
- OLIS students will be discouraged from using tobacco and will be given the opportunity through PSHE sessions to explore the harmful effects of tobacco.
- OLIS staff will act as good role models at all times. Staff members will not present themselves for duty under the influence of alcohol or drugs neither will they smoke in the presence of pupils. Any such incidences will be dealt with under the company's disciplinary procedure.

### Searches

If a student is believed to be concealing drugs or alcohol a same sex adult will conduct a search with a second adult witness.

### Disposal of illegal drugs

The law permits school staff to take temporary possession of a substance suspected of being an illegal drug for the purpose of preventing an offence being committed or continued in relation to that drug, provided that the steps below are undertaken immediately.

In taking temporary possession of suspected illegal drugs staff will:

- Ensure that a second adult witness is present throughout.
- Seal the sample in a plastic bag and include details of the date and time of the seizure/find and witness present.
- Store it in a secure place.
- Notify the police in order for them to collect it and then store or dispose of it.

## Alcohol, tobacco and drugs policy



### To be read in-conjunction with:

- Behaviour Management Policy
- Health and Safety Policy
- Search Policy

Proprietor signature.....*S. Potter*

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